



Cassowary Coast
REGIONAL COUNCIL

COMMUNITY GRANTS PROGRAM

September 2022



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COMMUNITY GRANTS PROGRAM

Cassowary Coast Regional Council Community Grants Program provides support for local community organisations that endeavour to make positive change and contribute to a vibrant community. Applicants are subject to eligibility criteria and must complete the relevant application with all required documentation to be considered. Projects selected will align with the vision statement of Council's Cooperate Plan 2021-2025:

"We aspire to provide great experiences, deliver value and create a sustainable future for our community"

Through the Community Grant Program Council aims to:

- Create opportunities for diverse activities and events;
- Strengthen our community through social inclusion and increased resilience;
- Form collaborative partnerships to prioritize physical and mental wellbeing for residents; and
- Prioritise the natural environment.

GENERAL ELIGIBILITY

All individuals or groups applying for Community Grants must comply with the specific requirements of the grant they are applying for. The intention of the Community Grants Program is to support small scale, community projects. Those seeking funding outside of this program should contact Council to discuss other options.

Most members of the group applying must live in Cassowary Coast Region and projects must benefit the Cassowary Coast community. General eligibility requirements include:

- Operating within Cassowary Coast regional boundaries.
- Free of debt with the Cassowary Coast Regional Council, be financially viable.
- Have a bank account in the name of the legal entity.
- Be an incorporated not for profit organisation, or be sponsored by an incorporated organisation and have a valid public liability certificate (*excluding Youth Assistance*).
- Ability to obtain appropriate permits.

Ineligible Items

- Business/commercial ventures
- Items or projects that are the core business or responsibility of a Government department
- Retrospective funding
- Payment of a debt
- On-going recurrent expenses i.e., rent, rates, wages, insurance
- Items such as uniforms, promotional items or merchandise

Ineligible Organisations

- Government or semi-government organisations i.e., private hospitals, aged care facilities
- Public and private educational institutions
Note: Schools may be eligible for RADF funding
- Unions and student guilds
- Community churches (for capital works only, which includes extensions, landscaping, building maintenance)
- Research foundations and trusts
- Professional associations

COMMUNITY GRANTS

Economic Development

Economy: Our Future

Aim: The Economic Development Community Grant supports local business industry bodies and representative groups to deliver initiatives that align with the guiding principles of Council's economic vision. The aim of this grant is to increase local business capacity and provide support for projects which will have a positive impact on the community.

Category Criteria:

- Support activation, events or place making.
- Increase and diversify employment opportunities.
- Support new or existing tourism events.
- Promote collaboration between businesses.
- Increase economic diversification.
- Grow local supply chains, local food production and/or processing capacity.
- Increase visitor spending and exposure for the region.
- Fill gaps in product and service delivery, support niche markets.

Examples: Workshops, network meetings, strategic plan development or other events.

Environmental Sustainability

Region: Our Natural Environment

Aim: Council recognises the significance the natural environment plays in many aspects of community wellbeing. Council wishes to support projects which highlight the natural environment as a priority and ensure a better quality of life for all residents in the region.

Category Criteria:

- Build capacity in sustainability practices.
- Support biodiversity, increase knowledge of local plants and animals.
- Increase participation in community environmental activities or projects.
- See the implementation of sustainable practices for the community.
- Focus on environmental education and implementation of grass roots initiatives.
- Education aimed at children.
- Encourage re-use, reduce and recycling.
- Essential equipment, training for wildlife careers.

Examples: Sustainability workshops, community gardens, eco events, waste awareness and reduction, native beekeeping.





Community Wellbeing and Lifestyle

Community: Our People

Aim: To provide opportunities that support community wellbeing and social inclusion while encouraging community collaboration and connections.

Category Criteria:

- Provide inclusive and diverse events or activities for the region.
- Increase participation in activities which increase physical activity.
- Increase participation in physical activity in priority groups.
- Activities which support social or emotional well-being.
- Create strong communities and social networks.
- Engage marginalised or other priority groups.

Examples: Sporting events, physical activity classes, peer support groups, neighborhood groups, workshops or classes.

Regional Arts Development Fund (RADF)

Aim: RADF provides support for innovative and collaborative arts projects that create a vibrant and interactive arts sector for the region. This funding provides support for professional and emerging artists to undertake a variety of arts and culture projects.

Available Funding:

RADF Quick response: up to \$1000, ongoing **Major RADF:** up to \$5000, twice annually

Category Criteria:

1. Support local artists and arts and cultural activity to deliver value for local communities.
2. Provide opportunities for local communities to participate in arts and cultural activities.
3. Invest in locally determined priorities delivered through arts and cultural activity contribute towards current government priorities.

For detailed information on this funding option, please see the RADF Guidelines for the most up to date information, before considering an application. Available twice annually, quick response is available ongoing.

Youth Assistance

Youth Assistance supports the personal development of young people under the age of 18 to compete in officially recognised competitions in the areas of sport, recreation, cultural or academic endeavors. Grants to individuals and teams are made available to assist with costs associated with travel, accommodation, nomination fees and the purchase of uniforms. Written confirmation from the governing body confirming the individual or team selection must be attached to this application as part of the supporting documentation.

Regional Level	Team \$200	Individual \$50
State Level	Team \$300	Individual \$100
National/International Level	Team \$500	Individual \$200

Emergent Needs Funding

Aim: Provide support for community groups who are faced with unforeseen expenses when planning community events or activities.

Available Funding: up to \$1000, available ongoing

- Groups who have received funding from Community Grants in the same financial year are not eligible.
- Applicants are required to meet grant eligibility criteria and demonstrate there is an emergent need.
- Those interested must complete the application to be considered.
- Funds are available ongoing until the budget has been expended.



LODGING AN APPLICATION

What will you need to include with your application

Applicants must read guidelines thoroughly and ensure they have all the necessary documentation and information available prior to beginning. Ensure you keep a copy of your application for your records.

Applications must include a detailed budget and should seek out quotations for services to ensure financial costing is as accurate as possible. The budget should include evidence of organisational contribution, which may include cash and in-kind support.

Lodging an application	- Applications must be submitted online via Council's grants and funding webpage. - Incomplete or late applications will not be considered.
Supporting documents	- Current public liability insurance certificate. - Proof of not-for-profit status. - Quotes for expenditure items \$500 or over. - Auspecting information if required. - Letters of support from community partners.
Assessment criteria	- Demonstrated benefit to the region. - Demonstrated financial contribution to the project other than support from Council. - Capacity of organisation to deliver the project as proposed. - Significant community support for the project. - Community participation. - Funding will not be provided for the same activities more than once. - Applicants must request support for another initiative.
Conditions of Grants	- All Community Grants are subject to specific conditions. - The conditions will be set out in the grant agreement and must be agreed upon before funding can be released.
Terms and conditions	- Any funds remitted are to be used for the approved purpose described in the application. - Reallocation of funds is not permitted unless authorised by Cassowary Coast Regional Council.
Notification of outcome	Once the grant rounds have closed and all applications have been reviewed, applicants will be notified in writing of the outcome of the application.
Acquittal	- Acquittal must be completed within 90 days of the conclusion of the project through the provided link. - Failure to complete the acquittal will impact any future grant applications with Council.
Enquiries	For further information please contact Council on 1300 763 903 (for the cost of a local phone call if you are using a landline).



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